

ISLAMIC RELIEF BANGLADESH

House # 10, Road # 10, Block # K, Baridhara, Dhaka-1212.



Tender Documents for 51 units Twin Pit Latrine Construction at Ramu, Ukhiya and Teknaf Upazila under Cox's Bazar District.

Tender No.	Tender # 14/2026
Package No.	Package # 01 (RFQ # 186/2026)
Issued On	17/08/2026
Last Date and Time for Submission of Tender	Tender will be received up to 11.50 AM on 30/08/2026
Date and Time for Opening of Tender	Tender will be opened on 30/08/2026 at 12.00 PM by the Tender Opening Committee (TOC) at the office of the undersigned with physical or virtual presence of the interested bidders by MS Teams .
MS Teams Meeting ID	361 324 629 636 709
Passcode	jX6is6yF

Please fill the table mentioned below:

Name of Vendor/ Company	
i) Registered Business Address ii) Corporate Address (if different)	
Name of Proprietor/MD with Contact Number	
Name of Contact Person with Contact Number	
Email ID	
Total Bid Security Amount	
PO/DD/BG Number and Date	
Name of Bank	
Name of Branch	

At a glance of offer

SL	Name of items	Specification	Unit	Qty	Unit Price	Total Price	Remarks
01	Twin Pit Latrine Construction	As per attached BOQ & Design	No's	51			
Grand Total =							
(Total Amount in words: BDT.							
For technical clarification, please contact 01755689446 or 01755689447							



Section: A, General Info/IRB Compliances



01	Programme	Humanitarian Crisis Response Programme
02	Delivery Place	Different location of all Union under Ramu, Ukhiya and Teknaf Upazila, Cox's Bazar District.
03	Procurement Method	Open Tender
04	Time for Completion of the Works	Work must be completed as per our schedule (1 st Sep to 29 th Oct 2026)
05	Mode of Payment	Through A/C payee cheque or bank transfer.
06	AML & ATF Policy	IR will terminate this agreement without any notice if any supplier is found to be in violation of Anti Money Laundering & Anti-Terrorist Funding policy.
07	Child Protection Policy	IR reserves the right to terminate this agreement without any notice if any vendor is engaging child labours or supporting any forms of illegal practices.
08	Anti-Bribery Policy	IR follows ZERO-TOLERANCE policy for any form of bribery or corruption.
09	Modern Slavery Act:	The international Labour Standards as defined by the ILO (international Labour Organization). Below is a link to the section 26 of the Modern Slavery Act so please familiarise yourselves with this. http://www.legislation.gov.uk/ukpga/2015/30/section/26/enacted
10	Anti-social or Anti-state activity	The Service Provider and Receiver both the parties must respect and uphold the rules and laws of the country, and by no means undermine it whatsoever.
11	Eligibility of the Contractors/Firms to compete in the Tender	This invitation for tenders is open to all eligible tenderers who have: i) Relevant work experience with INGO ii) Up-to-date Business Documents iii) Financial and Organizational capabilities iv) Bank Statements for the last 06 (Six) months
12	Price of Tender Document	Nil
13	Amount of Tender Security	2.5% of total quoted amount
		The vendors expressing their intention to attend from Cox's Bazar can submit pay order or Bank Guarantee (BG) to our Cox's Bazar Office. The said pay order or BG must be submitted between 11:50 AM and 12:00 PM on August 30, 2026. A hard copy of the tender schedule and a photocopy of the pay order/BG must be submitted to our Dhaka Office on or before 11.50 AM, August 30, 2026
14	Tender documents are available	http://islamicrelief.org.bd/tender
15	Name and Address of the Office for Issuing, Opening & Receiving Tenders	IR Bangladesh Country Office, House # 10, Road # 10, Block-K, Baridhara Diplomatic Zone, Dhaka-1212
16	Tender Validity	Tender shall be valid for a period of 45 days after tender opening.
17	Change of Schedule Date & Time	If it is not possible to receive/open the tender on the schedule date for any unavoidable circumstances, the same will be received / opened on the next working date at the same circumstances.
18	Filling in the Tender Documents	Clear with Indelible ink, duly signed and stamped
19	Distribution of Works	IRB has the authority to divide the works among the qualified vendors for risk minimization, healthy competition and faster completion of the works
20	Authority of Rejection	The IR Bangladesh authority reserves the right to accept or reject any or all tenders without assigning any reason whatsoever.



Section: B, Tender Data Sheet



01. GENERAL	
Employer	Islamic Relief Bangladesh
02. TENDER DOCUMENT	
For the clarification of Tender only টেন্ডার সংক্রান্ত তথ্যের জন্য	For clarification of tender's purposes only, the Employer's address is: Attention: Procurement Coordinator Address: IR Bangladesh Country Office, House # 10, Road # 10, Block-K, Baridhara, Dhaka1212, Tel: 02-222299128, 02-222299130, Cell: 01325083748 (Sunday-Thursday, at 09 AM to 05 PM) Email Address: procurement@islamicrelief-bd.org
03. PREPARATION OF TENDERS	
Tender Documents	Documents must be submitted by Tenderers are: a. Up to date copy of Trade License attested by the proprietor/head of organization b. Copy of up-to-date VAT Registration Certificate attested by the proprietor/head of organization c. Up to date copy of TIN/ TIN Certificate attested by the proprietor/head of organization d. Experience Certificate/WO copy with contact info for reference check attested by the proprietor/head of organization e. Clients List attested by the proprietor/head of organization f. Tender Security: PO or BD or BG from any Schedule Bank g. You are requested to provide a forwarding letter on your organization's letterhead pad with seal and signature from the authority with this offer along with duly filled in Summary of Tender Submission as per attached format.
Tender Security	A Tender Security 2.5% of total quoted amount will be required in the form of a Pay Order or Bank Draft or BG in favour of the "ISLAMIC RELIEF" accompanied with each tender
04. SUBMISSION OF TENDERS	
Filling Envelop	The inner and outer envelope shall bear the following additional identification marks: a) The Name of the Tender: c) Tender No: d) RFQ # e) Contractor's/Tenderer's Address: f) Additional documents should not be more than 10 pages excluding our requested documents.
05. AWARD OF CONTRACT	
5.1	The Tender will be Non-Responsive and Rejected if the Quoted Amount of the Tender is found not in accordance with the quality and specifications set out for this tender.
5.2	If mistake is found in the line items or total amount, the IR Bangladesh authority can reject or accept at its own discretion whichever IR Bangladesh deems advantageous or justifiable.
5.3	The amount of performance guaranty (PG) shall be 2.5% of the contract price and the bid bond will be kept as PG of winning bidder(s).
5.4	A. 2% of work order amount will be deducted from your total bill amount for each and every belated day or as per IRB management decision. B. 5% of work order amount will be deducted for any deviation with the given specification in your quotation if supply does not rectify immediately or as per IRB management decision.
06. COMPLAINTS OR SUGGESTIONS	
Complaints or Suggestions অভিযোগ বা পরামর্শ	For any complaints or suggestions: Email: feedback@islamicrelief-bd.org Cell: 017-7777-3701



Section: C, SPECIAL TERMS AND CONDITIONS



01. The rate quoted by the Suppliers should include the cost of all materials and all operational costs connected with the packages and supply, cost of organizational arrangements, capital, background works, planning, logistics arrangements and cost of all local and other VAT & Taxes, Tolls and Incidental Charges will be treated as having been included in the tender bid.
02. All relevant documents supplied duly signed by the tenderer in every page and be binding upon the tenderer
03. Before submitting the tender, the tenderer should study/inquire the entire supply & work thoroughly in consultation with the relevant stakeholders, and no extra claim will be entertained for under any circumstances.
04. The supplied items must be of good quality and as per the samples approved by the IRB Management before delivery.
05. The quantities of the work may vary at the time of execution of work/supply and some items may be increased or decreased or even excluded, and for such cases no additional claims will be entertained.
06. Delivery Time must be maintained as per the schedule strictly. No extension of time will be allowed.
07. The work may be done round the clock which under any circumstances no extra claim will be entertained.
08. No claim from the contractor shall be entertained if the work is not executed for any reason.
09. Claim for advance payment shall not be entertained.
10. The contractor shall have to arrange and bear the expenses of all kinds of tools and plants which may be necessary for this work.
11. No claim for enhancement of rate of any item of the schedule will be entertained due to fluctuation of market rate for labours and materials along with the period of execution of the works.
12. Verbal instructions whatsoever and from whomsoever will have no binding. All such instruction must be in writing from competent authority.
13. The Suppliers/Contractors or his/their representative will have to be available at the site/delivery points to receive instruction from the IRB's designated staffs in connection with the supply/work.
14. Completion of Works shall be as per the Contract Agreement.
15. The Contractor shall submit the first Plan & Schedule of Works by 2 (two) days after signing the Contract, and shall update the progress regular basis during the period of the Contract.
16. In case of fund constrain/inadequate fund/non-availability of fund the payment to be made to the Contractor for completed work in the working financial year may be delayed for which no claim of the contractor shall be accepted. It is therefore assume that the contractor/Agency has agreed to execute this work under this precondition.
17. VAT and other taxes at the rates fixed by the Govt. will be deducted from the bills of the contractor
18. Challan and relevant documents must be submitted along with final bill.
19. Govt. MUSHAK 6.3 must be submitted with the bill.
20. All quotation should be intact at the time of submission.
21. The authority of Islamic Relief reserves the right to accept or reject any or all of the quotations and right to stop supply at any stage of delivery without assigning any reason whatsoever

Tenderer's Signature, Date & Seal	
I/We hereby declare that the information and documents provided along with the bid submission are true and authentic.	
Signature	
Designation	
Date	



Islamic Relief Bangladesh

Ukhiya, Cox's Bazar

BOQ of Twin Pit Latrine



SL#	Description	Unit	Qty	Price	Total Amount
1	Earth work in excavation of Foundation for twin pit latrine, carrying and disposing of all Excavated materials at a safe distance designated by IRB technical team, all types of soil except rocky gravelly, organic maintains proper slope, disposing of all back filling of sites of all excavated materials to a safe distance back filling of sites of original level etc, all complete to the direction of the EIC.	Cft	300		-
2	Sand Filling: Sand filling in foundation trenches and plinth with fine local sand having minimum fineness modulus (FM) of .50 in 150mm 175 mm layers, leveling, watering and consolidating each layer by layer up to finished level, etc. All filling completed as per direction of engineer-in-charge and as per drawing and design.	Cft	75		-
3	Polyethylene Sheet: Providing single layer polythene sheet (0.18mm thick) weighting one kilogram per 6.5 square meter in floor or anywhere in ground floor underneath the cement concrete, etc. all complete as per specifications and direction of the Engineer In-charge.	Sft	45		-
4	Brick Flat Soling (3"): Single layer of brick flat apron in foundation with 1st class or picked bricks preparation of bed and filling interstices with local sand, etc. All work completed as per direction of engineer-in-charge and as per drawing and design.	Sft	45		-
5	Mass Concrete (1:2:4): Plain cement concrete work in foundation or floor with best quality Portland cement, sand (minimum FM 1.20) and 1st class/picked brick chips 20mm downgraded (LAA value not exceeding 40), including shuttering, (Shuttering works in/c centering, leveling, making shuttering fully leak proof, etc. Including all shuttering materials) mixing by concrete mixer machine/manually, casting, laying compacting and curing for 7 days etc. all complete as per direction of the engineer-in charge.	Cft	15		-
6	250mm (10") Brick work with mortar 1:4: 10" Brick work with 1st class bricks in cement mortar (1:4)and making bond with connected walls & stair in/c necessary scaffolding, racking out joints, cleaning and soaking the bricks at least for 24 hours before use, washing of sand, curing for requisite period etc. all complete as per direction of the Engineer In-charge.	Cft	30		-
7	125mm (5") Brick work with mortar 1:4: 5" Brick work with 1st class bricks in cement mortar (1:4) and making bond with connected walls in/c necessary scaffolding, racking out joints, cleaning and soaking the bricks at least for 24 hours before use, washing of sand, curing for requisite period etc. all complete as per direction of the Engineer In charge.	Sft	15		-

SL#	Description	Unit	Qty	Price	Total Amount
8	12 mm thick plaster with NCF: Plastering interior and outer wall: minimum 1/2 in. thick cement plaster with (1:4) to outer wall; finishing corner and edges; cleaning the surface, plastering work on the outer surface of precast column ,all plastering completed as per direction of engineer-in-charge and as per drawing and design.	Sft	89		-
9	Supply, fitting and fixing 0.32 mm thick (Blue Colored) Corrugated Galvanized Iron Sheet for Roofing (Brand Quality: Abul Khair, KY or Jalalabad), fitting and fixing on wooden frame with screws. Extra bill will not consider for lapping in Post measurement. All complete and accepted by the Engineer in Charge.	Sft	56		-
10	Supply, fitting and fixing 0.46 mm/26 gauge thick (Colored) Plain Galvanized Iron Sheet for Wall Fencing & Door: Supplying, fitting and fixing 0.46 mm /26 gauge thick plain galvanized iron sheet (Brand Quality: Abul Khair or Australian Kengaru) for fitting and fixing on wooden purlin with screws, limpet washers and putty etc. Extra bill will not consider for lapping in Post measurement. all complete and accepted by the Engineer.	Sft	128		-
11	Wood Work (Mehogoni/Gorjon): Supply, fitting and fixing timber used for wood work shall be well seasoned, kiln dry containing not more than 8%to 12 % moisture so as to ensure minimum tendency towards warping, shrinking and swellings. It shall be free from all defects such as large or loose knots, shakes, saps, upsets, wane edge and twisted fiber. It shall also be free from all disease such as decay, wet rot, dry rot and woodworms and white and timber should be finished to the exact dimension shown on the drawing or as per Engineer direction.	Cft	7.4		-
12	Supply, fitting and fixing 9.5ft & 10ft height pre-cast pile (5" x 5" size) with reinforced cement concrete works with minimum cement content relates to mix ratio 1:1.5:3 having minimum f'cr = 30 Mpa, and satisfying specified compressive strength lc = 25 Mpa at 28 days on standard cylinders as per standard practice of Code ACI/BNBC/ASTM best quality coarse sand (F.M.2.2), 20 mm down well graded brick chips conforming to ASTM C-33, mixing in standard mixture machine and centering and shuttering with M.S sheet, M.S angle, F.I bar, nuts and bolts, preparation of bed, laying polythene, placing of reinforcement cage in position, casting, compacting by vibrators and tapered rods, curing for 28 days etc. including cost of reinforcement, water, electricity and other charges as per design and drawing, etc. Pillar should be fixed by CC casting in the bottom layer of column. All complete as per design, drawing and accepted by the Engineer.	Nos	4		-
13	Supply, fitting & fixing of 48" dia. RCC Ring 2.25" thickness and 6 mm MS rod used as reinforcement as per the drawing and instruction of EIC.(Plain Ring-6, Perforated Ring-10)	Nos	16		-

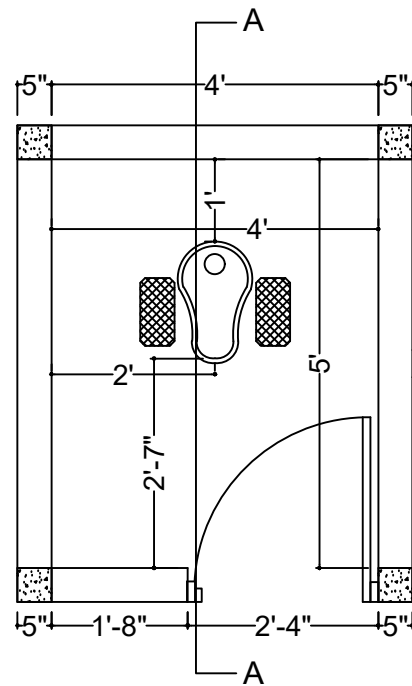


SL#	Description	Unit	Qty	Price	Total Amount
14	Supply, fitting and fixing Ceramic Commode for all users (best quality RAK) (bowl size: 510mm X 390mm)	Nos	1		-
15	Supply, fitting and fixing 3" thickness, 48" diameter cover slab with mini pocket slab	Nos	2		-
16	Paddle bin supply & installation inside the latrine (RFL or equivalent)	Nos	1		-
17	Supply fittings and fixing of SS made Soap case inside the facility as per instruction of EIC.	Nos	1		-
18	Head carrying charge for all materials of single unit latrine will be considered If the construction site is located more than 100 yards from the accessible road or as per instruction of EIC.	Yard	30		-
19	Supply fittings and fixing Glossy waterproof visibility nameplate as per approved sample (12" X 18" PVC board)	Nos	1		-
20	Other Supplies & Accessories fitting, fixing & supplying				
	a) Stud Nail (2.5 inch)	Kg	2		-
	b) Nail Different size (1.5 to 4 inch)	Kg	2		-
	c) Hinges: Best quality Boss or BM brand(Original)	Nos	3		-
	d) Screw for Hinges	Dozen	1		-
	e) Lock Chain, 8 SWG (Door lock inside & outside)	Nos	2		-
	f) PVC pipe (1.5 dia) Gas Pipe with cowel, RFL or equivalent	Rft	8		-
	g) uPVC Long Trap (4" dia), RFL or equivalent	Nos	1		-
	h) Chitkani 8" for Inside, Best quality Boss, BM brand (Original)	Nos	1		-
	i) Hash Bolt 10" for Outside Best Quality	Nos	1		-
	j) Bodna/Vessel 2lit, RFL	Nos	1		-
	k) Bucket 16lit,Blue color, RFL	Nos	1		-
	l) Harpic-1000ml	Nos	1		-
	m) Toilet Brush, RFL	Nos	1		-
	n) Mug-2lit, RFL	Nos	1		-
	o) Door Handle 6", Best Quality	Nos	2		-
	p) uPVC pipe (4" dia), RFL	Rft	15		-
Total Amount for 1 Unit=					-
Total Amount for 51 Units=					

Inword:



Supplier's sign with seal



PLAN OF LATRINE
WITH TWIN PIT

1'10"x1'10"x1'
Inspection Pit

4" dia PVC Pipe

RCC Ring
8ft-Height

Ø4'

Ø4'

RCC ring (1:1.5:3)- outer dia 4ft, height 1 ft, thickness 2.25". Supplying, fabrication, and fixing 6mm dia MS rod @ 150mm in both direction (vertical & horizontal), with 0.75" 1st class brick aggregate & 1.6 FM sand



ISLAMIC RELIEF BANGLADESH

DESIGNED BY:

ENGR. DELWAR HOSAIN AL RUBA

AUTOCAD BY:

ENGR. KAWSAR HOSSAIN
ENGR. DELWAR HOSAIN AL RUBA

**CHECKED &
VERIFIED BY:**

ENGR. JOYNUL ABEDIN

DRAWING NAME:

Plan of Latrine

VALIDATED BY:

PROJECT NAME:

PROJECT MANAGER:

ENGR. MD. RASHEDUL ALAM

DATE:

17/09/2025

SCALE:

Not in scale

REVISION

SHEET SIZE

SHEET NO:

A-01



ISLAMIC RELIEF BANGLADESH

DESIGNED BY:

ENGR. DELWAR HOSAIN AL RUBA

AUTOCAD BY:

ENGR. KAWSAR HOSSAIN
ENGR. DELWAR HOSAIN AL RUBA

**CHECKED &
VERIFIED BY:**

ENGR. JOYNUL ABEDIN

DRAWING NAME:

Elevation of Latrine

VALIDATED BY:

PROJECT NAME:

PROJECT MANAGER:

ENGR. MD. RASHEDUL ALAM

DATE:

17/09/2025

SCALE:

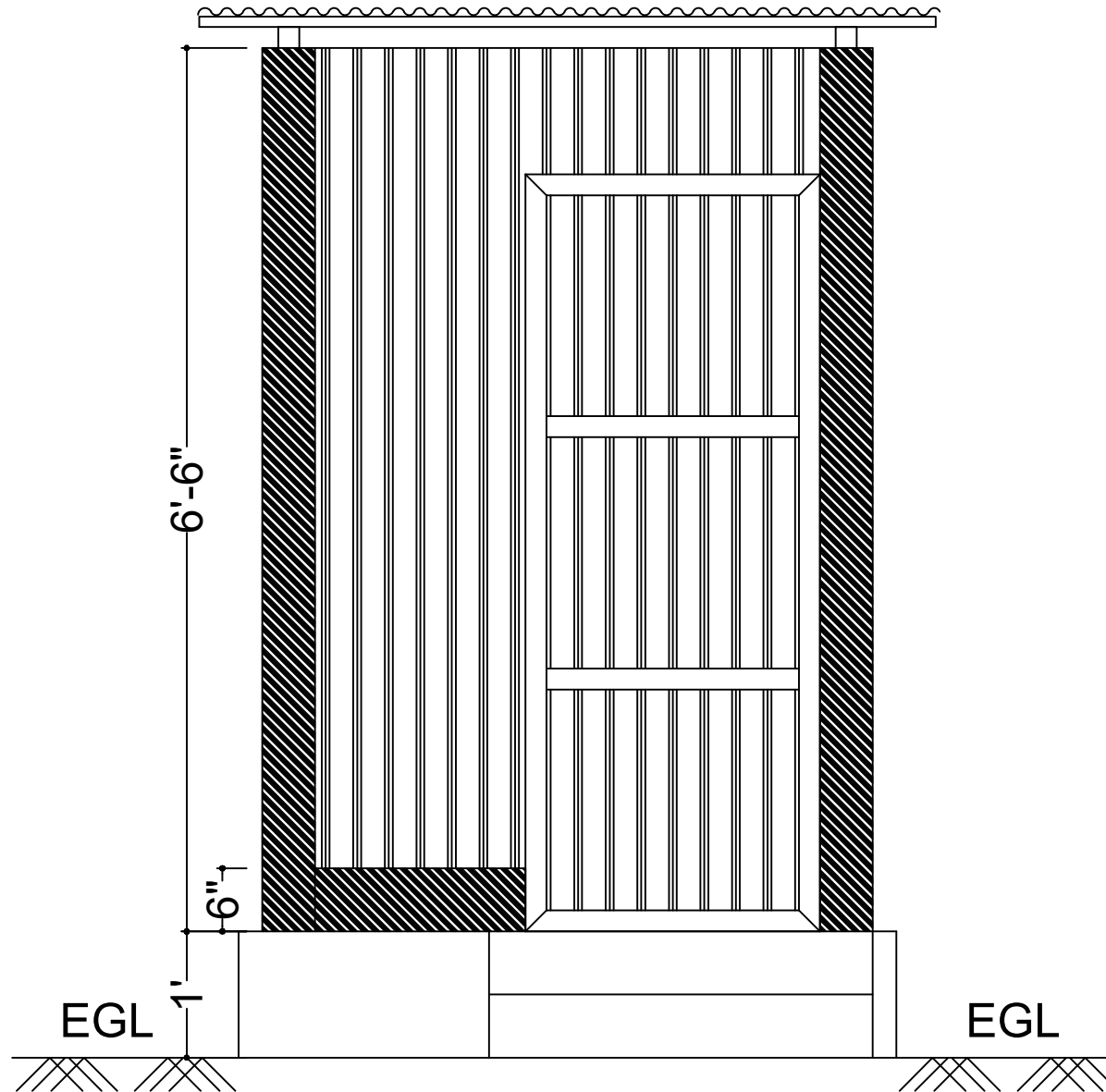
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REVISION

SHEET SIZE

SHEET NO:

A-02



FRONT ELEVATION OF LATRINE





ISLAMIC RELIEF BANGLADESH

DESIGNED BY:

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AUTOCAD BY:

ENGR. KAWSAR HOSSAIN
ENGR. DELWAR HOSAIN AL RUBA

**CHECKED &
VERIFIED BY:**

ENGR. JOYNUL ABEDIN

DRAWING NAME:

Section of Latrine

VALIDATED BY:

PROJECT NAME:

PROJECT MANAGER:

ENGR. MD. RASHEDUL ALAM

DATE:

17/09/2025

SCALE:

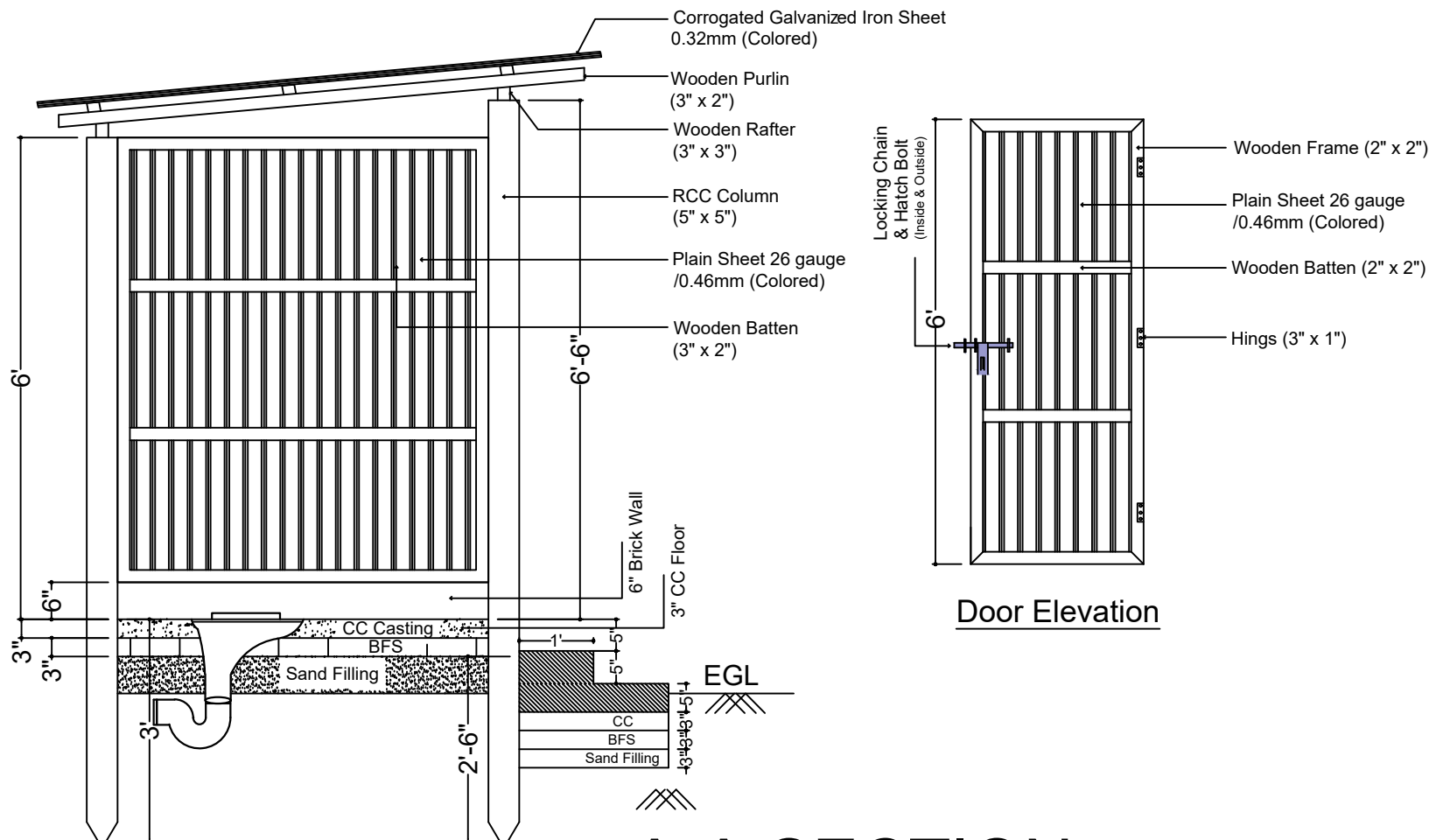
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REVISION

SHEET SIZE

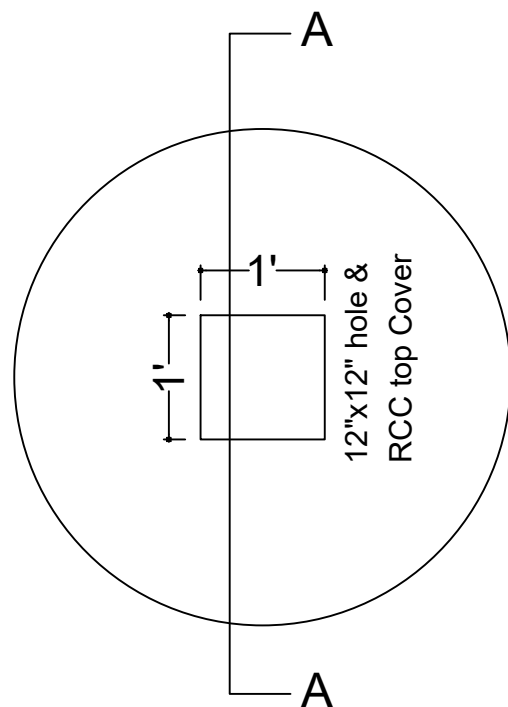
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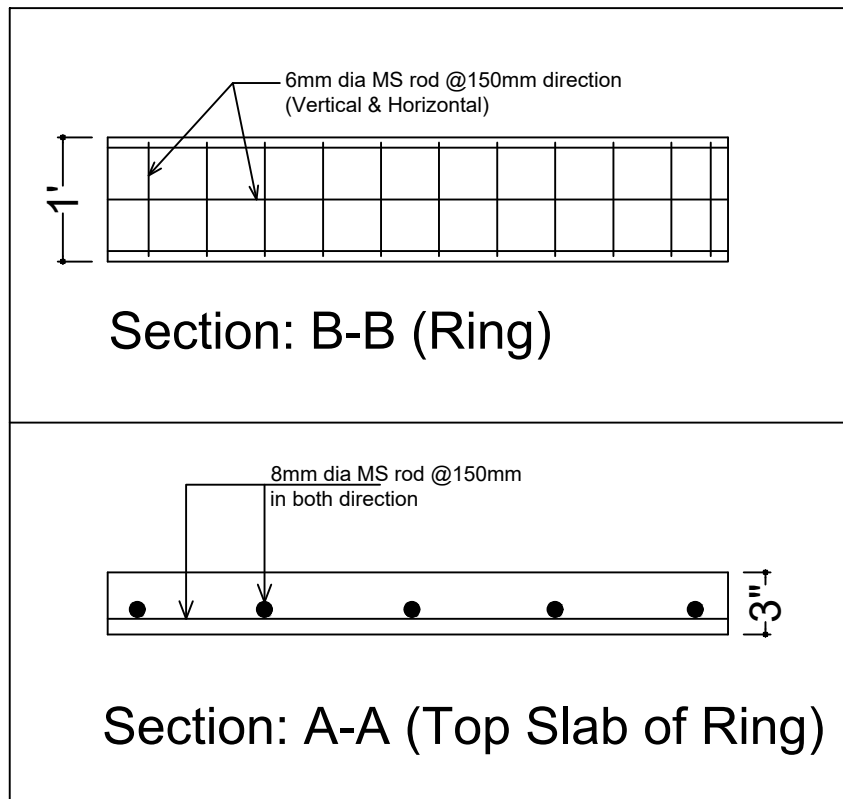


A-A SECTION





Plan: Top Slab of Ring



ISLAMIC RELIEF BANGLADESH

DESIGNED BY:
ENGR. DELWAR HOSAIN AL RUBA

AUTOCAD BY:
ENGR. KAWSAR HOSSAIN
ENGR. DELWAR HOSAIN AL RUBA

**CHECKED &
VERIFIED BY:**
ENGR. JOYNUL ABEDIN

DRAWING NAME:
Ring & Top Slab Detail

VALIDATED BY:

PROJECT NAME:

PROJECT MANAGER:
ENGR. MD. RASHEDUL ALAM

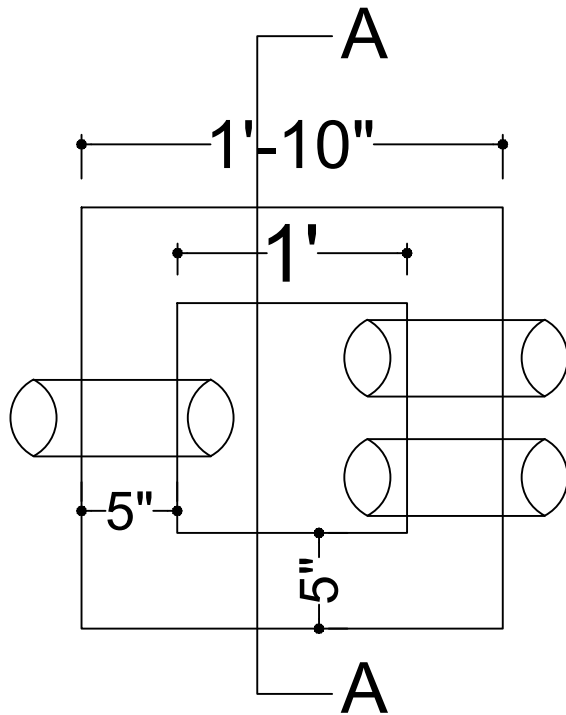
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17/09/2025

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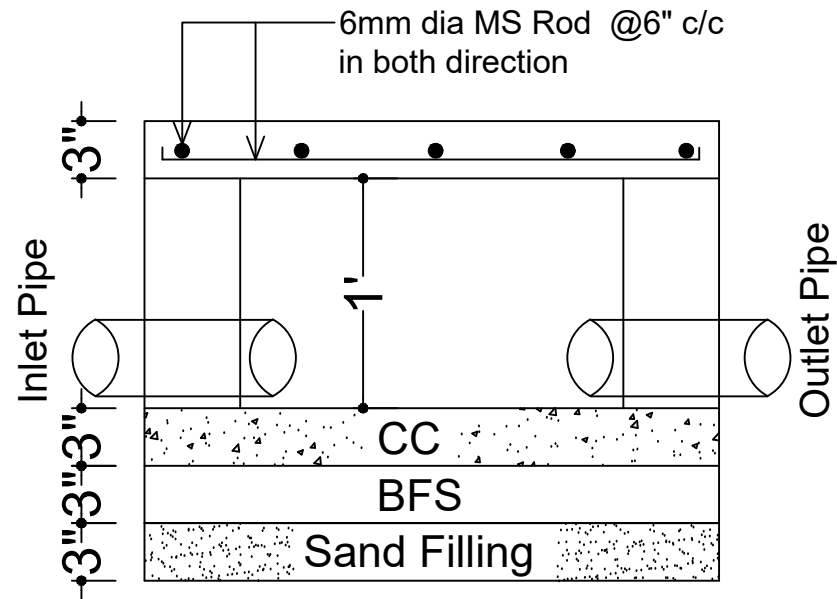
REVISION **SHEET SIZE**

SHEET NO: A-04





Plan: Inspection Pit



Section: A-A



ISLAMIC RELIEF BANGLADESH

DESIGNED BY:
ENGR. DELWAR HOSAIN AL RUBA

AUTOCAD BY:
ENGR. KAWSAR HOSSAIN
ENGR. DELWAR HOSAIN AL RUBA

CHECKED & VERIFIED BY:
ENGR. JOYNUL ABEIN

DRAWING NAME:
Inspection Pit Detail

VALIDATED BY:

PROJECT NAME:

PROJECT MANAGER:
ENGR. MD. RASHEDUL ALAM

DATE: 17/09/2025

SCALE: Not in scale

REVISION SHEET SIZE

SHEET NO: A-05





ISLAMIC RELIEF BANGLADESH

DESIGNED BY:

ENGR. DELWAR HOSAIN AL RUBA

AUTOCAD BY:

ENGR. KAWSAR HOSSAIN

ENGR. DELWAR HOSAIN AL RUBA

**CHECKED &
VERIFIED BY:**

ENGR. JOYNUL ABEDIN

DRAWING NAME:

Precast Column &
Foundation Details

VALIDATED BY:

PROJECT NAME:

PROJECT MANAGER:

ENGR. MD. RASHEDUL ALAM

DATE:

17/09/2025

SCALE:

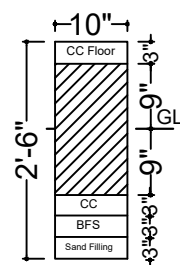
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REVISION

SHEET SIZE

SHEET NO:

A-06



Outside Wall
Foundation



Detail of RCC Post

